



P.O. Box 547 Mesilla, NM 88046 phone: (575) 525-2909

## Registration

### How Did You Hear About Us:

Current Kindermusik Student	Sibling of Current Kindermusik Student	Newspaper
Friend/Family Member	Drive/Walk By	Website
Phone Book	Church Member	Mailed Brochure/Postcard
Library	Other _____	

### Family Information:

Family Name: \_\_\_\_\_

Contact #1 First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell #: \_\_\_\_\_ Work #: \_\_\_\_\_

Email: \_\_\_\_\_

Contact #2 First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell #: \_\_\_\_\_ Work #: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

### Student #1 Information:

Student's First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Birth Date: \* (format=mm/dd/yy) \_\_\_\_\_ Gender M F

School: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Class Choice /Day/Time \_\_\_\_\_

### Student #2 Information:

Student's First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Birth Date: \* (format=mm/dd/yy) \_\_\_\_\_ Gender M F

School: \_\_\_\_\_ Grade Level: \_\_\_\_\_

Class Choice /Day/Time \_\_\_\_\_



or debit on the 1st of each month. By giving AMAD your payment information and/or completing this registration form you authorize Academy of Music & Dance to charge your registration/materials/pro-rated tuition today, and tuition on the 1st of every month until you complete the withdrawal process as listed below. The tuition is calculated for the whole year and divided into 10 equal monthly payments (whether the month has 3, 4 or 5 lessons). If we close the school (due to inclement weather or other emergencies) you're not charged for that lesson/class. If you join mid-year the tuition will be pro-rated for the remaining lessons/recitals. If your payment is unfunded, your account will be charged a \$25 fee after the second occurrence. If payment is not made and the account is turned over to collections or small claims court you agree to pay any and all costs associated with collecting this debt.

**MAKE UP LESSONS:** A student may have 4 make-up lessons during the school year. After 2 lessons PER SEMESTER have been rescheduled for make-ups, no more will be offered. If your student needs to miss a lesson, please call the school at 525-2909 by 10:00 a.m. that day M-F to earn a make-up. On Saturday, please call by 8:00AM. We can offer that time to another student who wishes to make-up a missed lesson. Private Make-up lessons are usually done in openings created by another student's cancellation. When you're ready for us to schedule your make-up, call in on the day you're available to see what cancellations are available that day. It can take a few attempts to find a make-up time that will work for you, so don't wait until the last week. All make-up lessons must be scheduled by the end of May; make-ups do not carry over as a credit into summer. Unused make-ups are forfeited at withdrawal. There are no refunds for missed lessons, even with advance notice. The school will provide a substitute teacher if your regularly scheduled teacher is ill or otherwise unable to attend a lesson. If we can't arrange a substitute, we'll provide a make-up lesson before the end of the school year.

**ALL PRIVATE LESSONS ARE HELD** on the following holidays: Labor Day (9/2), Halloween (10/31), Veteran's Day (11/11), Martin Luther King Jr. Holiday (1/20), Presidents' Holiday (2/17), Spring Holiday (4/10) and all Parent/Teacher days deemed as holidays by the public school system.

Holidays observed are Thanksgiving Week (11/24-30), Winter Holidays (12/23-1/4) and Spring Break (3/23-28).



I've read the above and agree.

#### **KINDERMUSIK CLASSES**

**MATERIALS:** Kindermusik classes require a Home Materials Kit 2 times each school year (payable at Registration & January). Village: \$75 Our Time: \$60 Imagine That: \$70 Young Child \$80. Sibling kits (\$40) are available for twins and siblings who already have the CD/Books. (Be sure to let us know in the COMMENTS section of this form or in a separate email that you need a sibling kit instead of regular home kit.)

**TUITION:** All tuition is processed using an Auto-Pay from Visa/MasterCard credit card or debit on the 1st of each month. By giving AMAD your payment information and/or completing this registration form you authorize Academy of Music & Dance to charge your registration/materials/pro-rated tuition today, and tuition on the 1st of every month until you complete the withdrawal process as listed below. Our yearly Group Lesson calendar offers 32 weekly lessons. You are registering for an entire school year (August-May). The school year contains two semesters with two different sets of lessons and home kits. Understand that each semester of lessons is 16 weeks long for a total of 32 weeks each year and although debits are taken on a monthly basis, each debit (taken August-May) coincides with 1/10 of the year's tuition. Classes for the first semester begin the week of August 12th and classes for the second semester begin the week of January 13 and the debits taken those two months reflect 1/5 of the semester's tuition (NOT classes taken during that particular month). Similarly, December and May are short months, but your debit in those months reflects 1/10th of the annual tuition. You are welcome to visit a class and participate. Should you choose to register for a class already in session your visit will be considered your first class of that session and will be included in your account. Should you choose to just visit and not register for a class, then you are under no obligation to pay for your visit. (There is no prorate until after the third lesson of the semester since you have all semester to make up the missed lessons.) If your payment is unfunded, your account will be charged a \$25 fee after the second occurrence. If payment is not made and the account is turned over to collections or small claims court you agree to pay any and all costs associated with collecting this debt.

**MAKE UP CLASSES:** There are no refunds for missed or canceled classes, however we do offer unlimited make-ups anytime during the semester. You keep track! Just show up to a class on the color-coded 2019-20 Schedule of Classes that is the same level and title and let the teacher know you are doing a make-up. (Some classes only have one section so your make up may end up being in a different age level.)

**ALL KINDERMUSIK CLASSES ARE HELD** on the following holidays: Labor Day (9/2), Halloween (10/31), Veteran's Day (11/11), Martin Luther King Jr. Holiday (1/20), Presidents' Holiday (2/17), Spring Holiday (4/10) and all Parent/Teacher days deemed as holidays by the public school system.

Holidays observed are Thanksgiving Week (11/24-30), Winter Holidays (12/16-1/11) and Spring Break (3/23-28).



I've read the above and agree.

#### **DANCE**

#### **CLASSES**

**DANCE REGISTRATION Fee:** A non-refundable fee of \$45/individual, \$55/family is required yearly at the time of registration.

**TUITION:** All tuition is processed using an Auto-Pay from Visa/MasterCard credit cards or debit on the 1st of each month. By giving AMAD your payment information and/or completing this registration form you authorize Academy of Music & Dance to charge your registration/materials/pro-rated tuition today, and tuition on the 1st of every month until you complete the withdrawal process as listed

below. Our yearly Group Lesson calendar offers 32 weekly lessons. You are registering for an entire school year (August-May). Understand that each semester of lessons is 16 weeks long for a total of 32 weeks each year and although debits are taken on a monthly basis, each debit (taken August-May) coincides with 1/10 of the year's tuition. Classes for the first semester begin the week of August 12 and classes for the second semester begin the week of January 11 and the debits taken those two months reflect 1/5 of the semester's tuition (NOT lessons taken during that particular month). Similarly, December and May are short months, but your debit in those months reflects 1/10th of the annual tuition. You are welcome to visit a class and participate. Should you choose to register for a class already in session your visit will be considered your first class of that session and will be included in your account. Should you choose to just visit and not register for a class, then you are under no obligation to pay for your visit. (There is no prorate until after the third lesson of the semester since you have all semester to make up the missed lessons.) If your payment is unfunded, your account will be charged a \$25 fee after the second occurrence. If payment is not made and the account is turned over to collections or small claims court you agree to pay any and all costs associated with collecting this debt.

**MAKE UP CLASSES:** There are no refunds for missed or canceled classes, however we do offer unlimited make-ups anytime during the semester. You keep track! Just show up to a class on the color-coded 2019-20 Schedule of Classes that is the same level and title and let the teacher know you are doing a make-up. (Some classes only have one section so your make up may end up being in a different age level.)

**ALL DANCE CLASSES ARE HELD** on the following holidays: Labor Day (9/2), Halloween (10/31), Veteran's Day (11/11), Martin Luther King Jr. Holiday (1/20), Presidents' Holiday (2/17), Spring Holiday (4/10) and all Parent/Teacher days deemed as holidays by the public school system.

Holidays observed are Thanksgiving Week (11/24-30), Winter Holidays (12/16-1/11) and Spring Break (3/23-28)

I've read the above and agree.

**INJURY/PHOTO RELEASE**

As a participant in this Academy of Music & Dance program, I recognize and acknowledge that there are certain risks of injury and I waive INJURY/PHOTO RELEASE WAIVER: I release any and all rights and claims for damages against Academy of Music & Dance and its staff in the unlikely event of injury sustained by myself or my child(ren) during the course of or as a result of this musical/dance/preschool activity.

The studio is hereby granted permission to take photographs of students (in class activities) to use for class t-shirts, collages, in-studio display, press releases, brochures, web sites, posters, advertisements, and other promotional materials the studio creates. Permission is also granted for the studio to copyright such photographs in its name.

I've read the above and agree.

**STOPPING LESSONS**

In order to withdraw a student from classes or activities, 30 days from the first of the month is required. I understand that I must physically come into the school office (room 3) to complete the Withdrawal Form (not by phone call, email or message through the teacher) and schedule any outstanding makeups that can fit in my last month of lessons. Any unused makeups will be forfeited after withdrawal. All automatic payments will stop after the one-month period. There are no withdrawals allowed after April 1, 2020 in any of our programs or classes. I understand that Academy of Music & Dance reserves the right to terminate lessons to any student without notice. In such a case a refund for unused lessons will be given. If a student decides to begin lessons again, no registration fee will be charged if a relevant registration fee has already been paid for that school year.

**Withdrawal Timeline:**

Withdrawal form turned in: Final Debit:  
September 1-30.....October 1  
October 1-31 .....November 1  
November 1-30.....December 1  
December 1-30.....January 1  
January 1-31.....February 1  
February 1-28.....March 1  
March 1-31.....April 1  
No withdrawal after April 1, 2020 in any of our programs or classes.

I've read the above and agree.

\_\_\_\_\_  
**Parent/Guardian Signature**

\_\_\_\_\_  
**Date**

**(Make sure you keep a copy for yourself.)**